

No. VMSCL/COLL/Comm/2026/27/208

Date: 01 - 07 - 2026

ORDER

The Staff Grievance Cell is constituted to redress grievances of faculty and non-teaching staff of the college, other than the matters that fall under the functions of the Internal Committee and Proctorial Board. The tenure of the cell shall be 3 years.

STAFF GRIEVANCE CELL

Sl. No.	Name	Designation
1	Dr. B.S.Patil, Vice Principal	Chairperson
2	Dr. Mrunmayi Vaidya, HOD	Member
3	Mr Albert Fernandes, Administrator	Member

[Handwritten signatures and dates]
X *[Signature]*
X *[Signature]* 06/07/2026
X *[Signature]* 06/07/2026

Any staff or faculty member with a genuine grievance may file his/her complaint in writing directly with the Principal or the Chairperson/members of the cell. The Cell shall take measures to amicably settle the matter through conciliation before initiating an inquiry into the complaint. The Cell shall submit its report on the matter to the Principal within 15 days from the date of receiving the complaint.

EXCLUSIONS

The cell shall not entertain grievances with regard to

1. Decisions of the Governing Body
2. Decisions of the academic administrative Committees of the College.
3. Personal matters not related to the College
4. Matters sub-judice
5. Any other exclusions that may be decided from time to time.

Prof. Dr. M.R.K. Prasad

Principal